

Introduction

Presidio County("County") is seeking proposals from qualified individuals or firms to provide telecommunication, ethernet and broadband based services for the County. Successful applicants will demonstrate an ability to provide all of the following: development of a comprehensive plan to support all levels of communication services for the County.

Background

Presidio County currently uses basic voice services with each office having their own lines and DSL based internet services. There have been limited improvements to the architecture. We have offices at seven (7) key business locations. The Presidio County Courthouse is a historical building.

Qualifications and Experience

Proposals will be accepted from individuals or organizations that are qualified to conduct business in the County.

Proposers shall have substantial experience with the following:

- Providing professional, effective communication services
- Providing quality installation capabilities
- Implementation experience with newer - emerging technologies

Scope of Work

Voice Services for up to 50 end-users

Phone system - Handsets to compliment and serve up to 50 end-users

Up to 5 Conference lines

Up to 10 Fax Lines

Shared internet services for all business and WiFi locations - preferable up to 100mbs

Firewall and Support

Switches and Power Back-Up support for all proposed building entry points

Full Installation of all products proposed

Stated warranty on all hardware installed

Locations Served

- Presidio County Courthouse-Marfa, Texas
- Presidio County Sheriff's Office/Jail-Marfa, Texas
- Presidio County Maintenance Office (old jail)-Marfa, Texas
- Presidio County Golf Course-Marfa, Texas
- Marfa Airport-Marfa, Texas
- Presidio County Annex-Presidio, Texas
- Presidio Airport-Presidio, Texas

Proposal Instructions

PROPOSAL SUBMITTAL AND DUE DATE: 1.1. Proposals to be submitted to:

Presidio County Office of Management and Budget
Katie Sanchez
P. O. Box 1484
300 N. Highland
Marfa, Texas 79843
Proposals to be submitted by: 11 am, December 7, 2016

Presidio County reserves the right to seek clarification of each proposal, negotiate a final contract that is in the best interest of the County, reject any and all proposals, cancel this RFP at any time, and award the contract to any proposer based on the evaluation criteria set forth in this RFP.

PROPOSAL CONTENT

Cover Letter. A one page cover letter containing: The name of the person(s) authorized to represent the Proposer in negotiating and signing any agreement which may result from the proposal

- Entity name and address
- Phone, website, and email address.

Staffing: Name and qualifications of the individuals who will provide the requested services and a current résumé for each, including a description of qualifications, skills, and responsibilities.

Approach/Work Plan. Describe how the Proposer approaches marketing and communications projects. How do you assist clients in using existing resources and leveraging the work you provide for them?

Experience/Work Samples. Provide previous work examples that demonstrate how you meet the experience requirements of this RFP. Submit three projects undertaken in the past three years that involved services similar to the services listed in this RFP. For each example, provide the following information:

- The scope and goals of the project and how success was measured.
 - A description of your role in the project and, if applicable, a description of the work of other contractors.
 - Identify individuals who you identified under "Staffing" and who worked on the project and describe their role.
 - Provide a reference for the project – client's name, title, email address and telephone number.
 - If applicable, attach relevant work samples or a visual representation of the work (for example, a URL for a website, a printed screenshot, etc.).
- 4.5. Cost/Budget. Provide hourly rates or other fee structures for the services listed in this RFP.

Capacity. Explain proposer's workload capacity and level of experience commensurate with the level of service required by the County.

Subconsultants. A list of the tasks, responsibilities, and qualifications of any subconsultants proposed to be used on a routine basis.

Evaluation Criteria

Special consideration may be given to proposers with experience within the Presidio County area. Interviews may be requested prior to final selection. Award will be made to the highest ranked Proposer according to the evaluation criteria. If contract negotiations are unsuccessful with the highest ranked Proposer, the County reserves the right to enter into negotiations with the next highest ranked proposer.

Contract

The County desires to enter into a professional services agreement, which includes all necessary marketing and communications services, whether or not the services are specifically outlined in this RFP. Please address your anticipated length of contract in your RFP response.